



**National Council of State Emergency Medical Services  
Training Coordinators, Inc.  
28<sup>th</sup> Annual Meeting Agenda  
Kansas City, MO**

**Sunday, September 12, 2004 (Pre-Conference)**

**0800 Executive Committee, Committees & Work Group Meetings:**

The chair of each committee may use this time to hold formal or informal meetings. The chairs of each committee will need to let John Gosford, Vice Chair, know so location and times of each committee meeting can be posted. All committee meetings are open to any member of NCSEMSTC.

**1300 – 1700 Registration: (Gosford / ASMI / Host City)**

**1300 – 1500 New Member Orientation: ((O'Keefe/Crowley)**

This orientation program is designed for all new Council members. The presentation will be conducted by members of the Policy & Procedures Committee, the Executive Committee, Bylaws Committee, and other Council members. The presentation will include an overview of the Council, major goals, overview of committees, policies, procedures, structure, and operations. All new Council members are strongly encouraged to attend.

**1500 – 1530 Overview and Orientation to Parliamentary Procedures: (Crowley/O'Keefe)**

**1830 28<sup>th</sup> Year Welcoming Reception**

**Exhibits Open**



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**Monday, September 13, 2004**

0700 – 0800 **Registration:** (*Gosford / ASMI*)

0800 – 0900 **Conference Opening:**

- Posting of the Colors: (*Honor Guard*)
- Welcome to 28<sup>th</sup> Annual Meeting: (*Corning*)
- Opening address: (*Natsch*)
- Roll Call and Moment of Silence in remembrance of Larry Weber: (*Gosford / Crowley*)
- Council Called to Session: (*Corning*)
- Site orientation: (*Natsch*)
- Orientation to the agenda: (*Gosford/Corning*)
- New Member Introductions: (*Gosford / Members*)
- Announcements: (*Corning / Gosford*)
- Parliamentary procedures summary: (*O'Keefe*)

0900 – 0915 **Executive Committee Report to the Membership:** (*Corning*)

0915 – 1000 **Guest Presentations to the Membership:**

- NASEMSD Report: (*David Lake, KS*)

1000 – 1015 **Break**

1015 – 1215 **Guest Presentations to the Membership continued:**

- NHTSA Report: (*Bryson*)
- National Registry Report: (*Brown*)
- NAEMSE: (*Abrahamson*)
- CECBEMS: (*Steiner*)
- Military EMS Update: (*Emma*)
- Indian Health Services: (*See written report in meeting binder*)†
- AHA: (*Haag*)

1215 – 1330 **Lunch** (On your own)



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**Monday Afternoon**

- 1330 – 1400 **EMS-C Presentation** – (Belli)
- 1400 – 1415 **Presentation of Current Slate of Officers and Floor Nominations:**  
*(Nominations Committee)*
- 1415 – 1515 **Past Year Project Reports:**
- Core Content: *(Kalinowski/Corning)*
  - Scope-of-Practice: *(Threet)*
  - EMS-C: *(Wood/Miller)*
  - EMS-G: *(Trohanis)*
  - National Association of State EMS Directors: *(Corning / Gosford)*
  - National Incident Management Systems: ICS for EMS: *(Gosford)*
- 1515 – 1530 **Break**
- 1530 – 1540 **Sponsor Presentation:** (American Heart Association)
- 1540 – 1615 **LEADS project presentation:** (Dickison)
- 1615 – 1700 **Management report and conference update**
- Presentation by ASMI: *(Starchville)*
  - Co-location MOU Summary: *(Corning)*
  - Management Service Options *(O'Keefe)*
- 1700 – 1715 **Presentation of Budget Report 2003 – 2004:** *(Hollingsworth)*
- 1715 – 1730 **General Session Wrap-up**
- 1730 **Meeting Adjourned Until Tuesday Morning, 0800 hours:** *(Corning)*
- 1900 – 2000 **Evening Educational Session**  
**The AED Foundation:** (Frank Poliafico)  
***Public Access Defibrillation and the EMS System***
- 2000 – 2100 **Regional Committee Meetings:** *(NCSEMSTC Members)*  
Each region will meet and discuss previous year's accomplishments and develop a plan for the upcoming year.



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**Tuesday, September 14, 2004**

0800 – 0815 **Meeting Re-adjourned from Monday:** *(Corning)*

- Roll Call: *(Gosford)*
- Announcements: *(Corning)*

0815 – 0825 **Sponsor Presentation:** (American Health and Safety Institute)

0825 – 1000 **Committee / Liaison Reports and Discussion:**

- Accreditation: *(Crowley)*
- Awards: *(Hollingsworth)*
- Budget & Finance: *(Hollingsworth)*
- By-Laws/Policy & Procedures Committee: *(Crowley)*
- CECBMS: *(Steiner)*
- Conference: *(Gosford)*
- Education: *(Gosford)*
- Interfacility Transport: *(Crowley)*
- Joint NCSEMSTC / NASEMSD: *(Gosford)*
- Membership / Credentials: *(Crowley)*
- National Registry: *(Gosford)*
- Nominations: *(Steiner)*
- Positions Committee: *(Threet)*
- Research: *(O'Keefe)*

1000 – 1015 **Break**

1015 – 1025 **Sponsor Presentation:** (VidaCare)

1025 – 1200 **Scope of Practice Presentation and Discussion:** *(Manz)*

1200 – 1330 **Lunch** (On your own)



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- 1330 – 1500 **Scope of Practice, Educational Guidelines continued presentations and discussion continued:** *(Corning/Manz/Cason)*
- 1500 – 1515 **Break**
- 1515 – 1630 **NREMT presentation and discussion on current status, future goals and mission:** *(Brown)*
- 1630 – 1700 **Outlines and Scope of Work for future proposals, Part 1:**  
*(Starchville/Corning)*
- 1700 **Meeting Adjourned Until Wednesday Morning, 0800 hours:** *(Corning)*
- 1900 – 2100 **Evening Educational Session  
Traumatic Brain Injury:** *(Jeri Pullum)*  
**Roll-out of the TBI distance learning program.**



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**Wednesday, September 15, 2004**

- 0800 – 0815 **Meeting Re-adjourned from Tuesday:** *(Corning)*
- Roll Call: *(Gosford)*
  - Announcements: *(Corning)*
- 0815 – 0945 **Outlines and Scope of Work for future proposals, Part 2:**  
*(Starchville/Corning)*
- 0945 – 1000 **Break**
- 1000 – 1100 **Discussion on MOU with NAEMSE for Co-location:**  
*(Corning/Abrahamson/Freel)*
- 1100 – 1130 **Discussion on EMT credentials and training requirements among states:**  
*(Corning / Miller)*
- 1130 – 1200 **Discussion of workforce issues and the shortage of paramedics:** *(Trohanis)*
- 1200 – 1330 **Lunch** *(On your own)*



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**Wednesday Afternoon**

- 1330 – 1400 **Voting for Executive Committee Members:** *(Corning)*
- 1400 – 1430 **Presentation of Budget for 2004-2005:** *(Hollingsworth)*
- 1430 – 1500 **Motions and/or Resolutions:** *(NCSEMSTC Members)*
- 1500 – 1515 **Break**
- 1515 – 1700 **Motions and/or Resolutions / Member Presentations:** *(NCSEMSTC Members)*
- 1700 **Meeting Adjourned Until Thursday Morning, 0800 hours:** *(Corning)*

**Wednesday Evening**

- 1830 **Banquet Dinner and Award Presentations:** *Location to be announced*



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**Thursday, September 16, 2004**

- 0800 – 0815 **Meeting Re-adjourned from Wednesday:** *(Corning)*
- Roll Call: *(Gosford)*
  - Announcements: *(Corning)*
- 0815 – 0930 **Additional Discussions / Questions from Wednesday's Session:** *(Corning)*
- 0930 – 1030 **Motions and/or Resolutions / Member Presentations:** *(NCSEMSTC Members)*
- 1030 – 1045 **Break**
- 1045 – 1200 **Site Discussion / Vote and Site Presentation(s):**
- 2005
  - 2006
- 1200 – 1300 **Conference Closing:** *(Corning)*
- 1300 **Annual Business Meeting Session Closed for 2004**
- 1500 **Optional Outing (extra fee): To be announced.**

Hope everyone enjoyed the 2003 outing to Walt Disney World - underground.



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**Friday, September 17, 2004**

**0800 – 1200 Executive Committee & Work Group Meetings**

The chair of the Council uses this time to begin a working meeting to establish goals and expectations for the coming year for the new executive committee. Other work groups are encouraged to use this time also.

*If you are planning on running for the executive committee or work on a special work group, plan on attending meetings on this day, check with the vice chair to secure times and locations.*