

MINUTES
NCSEMSTC EXECUTIVE COMMITTEE
April 10, 2001
Teleconference

Members in Attendance

Ed Kalinowski (HI)
Ed Batsford (RI)
Jim Shedd (WV)
Dwight Corning (ME)

Members Absent

Larry Weber (ND)
Michael O'Keefe (VT)

Chair Ed Kalinowski called the meeting to order at 3:05 P.M. Eastern time.

Ed Kalinowski (HI) opened the meeting by stating that the entire education system in Hawaii is on strike. This includes his institution. Therefore, he does not have access to his office. Hopefully, this can be resolved in a short matter of time. Until then, Ed will be conducting Council business from his residence.

Dwight Corning (ME) gave a report on his site visits to two of the organizations that responded to our RFP. The first group he visited was Marketshare, Incorporated. They are located in Chevy Chase, MD. Dwight reported that this office was primarily comprised of four people. The organization did not have experience in dealing with any type of EMS association. The other organization Dwight visited was Association and Society Management International Incorporated. This group is much larger than the first one visited. However, Dwight stated that it seemed to be a family ran organization. Beth Armstrong was not able to attend the meeting, but her father, President of the firm, met with Dwight. Beth phoned and spoke with Dwight during the visit. This is the management firm that the National Association of State EMS Directors uses for its operations. Dwight will be presenting his findings to the Board of Directors which is going to meet sometime in May. As per the Council's bylaws, the Regional chairs, EC, and Chairs of the Standing Committees comprise the Board of Directors.

Ed Batsford (RI) warned that the EC and the Board should take care and use caution in deciding which firm to recommend based on the Council's previous history with management firms. Ed Kalinowski (HI) was in agreement and emphasized that everything said or negotiated needed to be documented, especially items regarding costs and price quotes. In another note, Ed K. notified each Council member regarding the EC's selection plan for a management firm. Ed stated that he has received feedback from several members. The comments were positive.

Ed Kalinowski (HI) reported on his trip following the Connecticut State Conference. He met with Judith Ruppel of the National Association of EMS Educators (NAEMSE) in Pittsburgh. Ms. Ruppel informed Ed reported that NAEMSE annual conference will continue to be held in September, but there does not appear to be a conflict since the dates for the NAEMSE will be in the first two weeks of September for at least the next 3 years. A survey of their membership revealed that September was the better month for

their membership. She pledged that a strong effort would be made for a representative of NAESME to be present at our meeting in Boise. In another matter, Ms. Ruppel advised that NAESME has been developing guidelines for an EMS-Geriatric program. This program is being developed by one of their members at UCLA. Ed is concerned that their project and our project might result in duplicate programs. Therefore, Ed is going to contact Andy Trohanis (MD) to see if perhaps some type of collaboration could be done between NAEMSE and the Council's EMS-G projects. Ed Batsford (RI) inquired as to how much involvement NHTSA has with NAEMSE's geriatric project. Ed Kalinowski is not sure if NHTSA is funding or has any involvement with this NAEMSE project.

Ed Kalinowski (HI) requested that Jim Shedd (WV) draft a letter to be sent to the Council's liaisons inviting them to send a representative to our meeting in Boise. Jim said that he would get a draft to Ed within the next couple of days.

Victor Dominguez (AZ) reports that Indian Health Services may be sending four (4) representatives to the Council's annual meeting. This would mean that each of the four regions would be represented.

Ed Batsford (RI) sent a draft of the Council's meeting budget to members of the EC for review. All members present felt that the dollar amounts fell within the parameters. Ed B. will be sending this draft to the Budget Committee members.

The next discussion item was the draft of this year's annual meeting agenda. Discussion ensued concerning when the draft should be sent to the membership. Jim Shedd (WV) felt that the current draft needed more work so it would not resemble the draft that was sent out last year. The majority felt that the draft was fine and needed to be sent out for comments. Ed Kalinowski (HI) asked Dwight Corning (ME) to send him a copy of the draft since he had left his in his office. Further discussion would be done by phone or email on this topic.

This meeting was adjourned at 4:15 P. M. Eastern Time.