



National Association of State EMS Officials

201 Park Washington Court • Falls Church, VA 22046-4527 • www.NASEMSO.org
703-538-1799 • fax 703-241-5603 • info@NASEMSO.org

July 18, 2007

MEMO TO: State EMS Officials
FROM: Beth Armstrong, Executive Director
SUBJECT: **Annual Meeting Deadlines**

This is an initial mailing of the 2007 Annual Meeting program, various forms and other information to help you begin making plans. Note that there are two versions of the general registration form; **the \$1,375 registration fee accommodates the annual dues payment for the state EMS office.** Use whichever version suits your needs. We are happy to accommodate any special paperwork/invitation needs to help secure travel approval. Please call Sharon Kelly at 703-538-1799 x 2.

NASEMSO 2007 Annual Meeting
October 30 - November 2, 2007
(October 28-29 leadership skills boot camp)
(Oct. 30-31 committee, council and regional meetings)
(October 30-31 exhibits)

June 18

Hotel Information

- Meeting attendees can register on-line through the link below, or by phone at 612-370-1234.
- The NASEMSO 2007 Annual Meeting hotel booking page is:
<http://minneapolis.hyatt.com/groupbooking/msprm10na2007>
- The rate is \$159 +tax single/double. **The hotel will honor this rate until Oct. 4, 2007, OR until the NASEMSO room block sells out, whichever occurs first.**

August 17

Financial Aid application due

- This is for NASEMSO and NASEMSO council voting members only; NASEMSO will provide assistance to as many applicants as possible and decisions will be made by mid-September so that participants can make travel arrangements.

September 24

General registration form (if possible)

September 24

Materials due to NASEMSO for meeting notebooks

October 4

Hyatt Minneapolis reservation deadline for group rate (unless the block has sold out early)

October 30

Optional activity registration due no later than noon (firm deadline)

- Join friends Thursday, November 1 for the Mill City Museum Outing followed by dinner at an authentic German restaurant. See enclosed flyer for details.



National Association of State EMS Officials Annual Meeting General Registration Form

October 30 – November 2, 2007 • Hyatt Regency, Minneapolis, MN

Program:

Posted at
www.nasemso.org

Registration Fee:
\$375.00
\$140.00 spouse/guest
(cover meal expenses)

Program

Includes:

Handouts, breaks, (1) continental breakfast, (2) lunches, and receptions.

Accommodations:

Hyatt Regency
1300 Nicollet Mall
Minneapolis, MN 55403
(612) 370-1234

Group Name:

NASEMSO or National Association of State EMS Officials

Room Rate:

\$159 + tax
single/double occupancy

To receive this special room rate contact the hotel by **Oct. 4, 2007**.

Transportation:

\$15.00 (one-way)
Runs every 30-minutes between 4:30am-11:00pm. Follow the signs for Hotel Shuttles to the Ground Transportation Atrium. The SuperShuttle guest service desk is located near the center of the shuttle area.

Who should attend: members of NASEMSO and other state and federal officials with a role in emergency medical services; EMS suppliers.

The NASEMSO Annual Meeting purpose is to address current issues and trends in emergency medical services systems.

For more information: 703-538-1799 www.nasemso.org

Select your registration:

- payment enclosed
- please invoice me

Amount enclosed (or to be invoiced)
\$ _____

Council Meetings:

Are you planning to attend the forum for:

- state EMS directors
- data managers
- medical directors
- trauma managers
- training coordinators

Are you only attending the council meeting and not the rest of the NASEMSO Program?

- Yes No

Optional Activities:

I will attend Sun.-Mon., Oct. 28-29 Leadership Skills for State EMS Directors session (no add'l. fee)

- Check www.nasemso.org for optional tour offerings

Name:	Nickname:
Title:	
Organization:	
Address:	
City/St/Zip:	
Phone:	Fax:
Email:	
Spouse/Guest:	Nickname:
<p>Payment Method:</p> <input type="checkbox"/> Check (payable to NASEMSO – U.S. funds only) <input type="checkbox"/> Purchase order <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express	
Name on card:	
Card number:	
Security Code (located on the front or back of the credit card)	
Exp. Date:	Signature:
Credit Card Billing Address	

Cancellations received 14 days prior to the event will be granted a 50% refund. No refund or credit will be granted for requests received less than 14 calendar days prior to the event. If you do not cancel your registration in writing and do not attend, full fees are due; you may however, send a substitute in your place. Participation in NASEMSO events and all associated activities is at individual's own risk.

Fax or mail this form to:

NASEMSO • 201 Park Washington Ct. • Falls Church, VA 22046
 Fax: 703-241-5603 • Phone: 703-538-1799
 Register online at www.nasemso.org



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Registration Fee:

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(Invoices NASEMSO state
EMS office membership dues
fee for 7/07-6/08)
\$140.00 spouse/guest
(cover meal expenses)

Program

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- payment enclosed
- please invoice me

<p>Amount enclosed (or to be invoiced)</p> <p>\$ _____</p>
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- Check www.nasemso.org for optional tour offerings

Name: _____ Nickname: _____

Title: _____

Organization: _____

Address: _____

City/St/Zip: _____

Phone: _____ Fax: _____

Email: _____

Spouse/Guest: _____ Nickname: _____

Payment Method: Check (payable to **NASEMSO** – U.S. funds only)
 Purchase order
 Visa MasterCard American

Express

Name on card: _____

Card number: _____

Security Code (located on the front or back of the credit card)

Exp. Date: _____ Signature: _____

Credit Card Billing Address

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2007 NASEMSO ANNUAL MEETING

Financial Aid Form

- NASEMSO Financial Aid policy is to assist state EMS officials who cannot otherwise participate in the Annual Meeting.
- Airfare funding may be capped to support as many requests as possible.
- Funding for accommodations will be provided at the conference hotel rate of \$159 + tax for up to five days.
- The daily funding cap for the per diem (at federal rates for Minneapolis, MN) is \$64 per day. Note that per diem reimbursement is not provided for meals served as part of the programmed group functions.
- Other out-of-pocket travel expenses may be covered as funding allows — submit receipts.

I am applying for financial aid. The following assistance is needed. Estimates are as of _____ (insert date).

Air fare: \$ _____
Hotel: \$ _____
Per diem: \$ _____
Other travel: \$ _____

*NASEMSO Mtg Reg Fee (\$375)\$ _____

**You must apply for these costs if you have not budgeted to pay for them.*

I **cannot** attend the NASEMSO Annual Meeting unless funding is provided.

Note that NASEMSO will provide assistance to as many applicants as possible. The NASEMSO Finance Committee will evaluate applications and make financial aid decisions by mid-September so that participants can make travel arrangements. In the meantime, mark your calendar for October 30 – November 2 (Leadership Skills Workshop October 28-29).

NAME/Organization/State: _____ Date _____

PLEASE SUBMIT TO NASEMSO BY AUGUST 17

Return completed form(s) to:

NASEMSO
201 Park Washington Court
Falls Church, VA 22046-4527
Phone (703) 538-1799 • Fax (703) 241-5603

2007 NASEMSO ANNUAL MEETING

BYLAWS AMENDMENT FORM

Section VI of the NASEMSO bylaws states:

"These bylaws may be amended by a vote of two-thirds (2/3) of the voting membership present or proxied at a general membership meeting or responding by mail prior to the meeting. The intention to amend the bylaws shall be stated in the notice of any such meeting. This notice shall specify the intended changes and shall be mailed to the membership thirty (30) days prior to the date of the meeting."

Please specify below the bylaws section you propose be amended, and provide precise wording. Use of underlining for additions and ~~strikeout~~ for deletions would be ideal.

It is recommended that you work with the NASEMSO Constitution/Bylaws/Resolutions Committee to formulate your amendments; call headquarters for a contact.

Your name: _____

Return completed form(s) to:

NASEMSO
201 Park Washington Court
Falls Church, VA 22046-4527
Phone (703) 538-1799 • Fax (703) 241-5603

2007 NASEMSO ANNUAL MEETING

NASEMSO Resolutions Process and Guidelines

Resolutions and Motions

Resolutions are used by the Association to convey a message and/or request for action to another association(s), organization(s), and or agency/agencies. They are introduced and sponsored by a council or committee chair after that body has requested the chair to do so. They may also be introduced and sponsored by a voting member, with or without additional co-sponsors (co-sponsors lend strength to the proposed resolution). When the proposed resolution is submitted by a member without review of the committee/council with logical “jurisdiction”, it will be submitted to that council/committee chair for review prior to distribution to the membership.

The form of a resolution is as follows:

SAMPLE RESOLUTION #05-02 (Number assigned by Resolutions Committee)

Diversion and Transfer of Patient Care

Whereas, the American Hospital Association is an organization representing the nation’s hospitals and is currently addressing hospital capacity, overcrowding of emergency departments (EDs), the challenge of admitted patient flow into inpatient beds, and diversion of ambulances as major public policy issues; and

Whereas, the diversion of ambulances away from EDs does not target the root causes of hospital capacity and ED overcrowding issues; and

Whereas, emergency medical services ambulances are waiting unacceptably long periods, often hours, to return to service to answer 9-1-1 calls in their communities because of delays in the transfer of patient care from emergency medical services providers to hospital staff; and

Whereas, there are Emergency Medical Treatment and Active Labor Act (EMTALA) requirements that dictate that once the patient is on hospital property, the responsibility for patient care rests with the hospital; and

Now, therefore be it resolved that the National Association of State Emergency Medical Services Directors (NASEMSD) requests the American Hospital Association to assign representatives to meet with representatives of NASEMSD and its organization of State EMS medical directors to work collaboratively to eliminate the practice of ambulance diversion and assure timely transfer of patient care so that EMS units can return to service expeditiously.

Intended Distribution:

American Hospital Association

Institute of Medicine

Sponsored:

Louise Goyette (MA)

Fergus Laughridge (NV)

Greg Scott (IL)

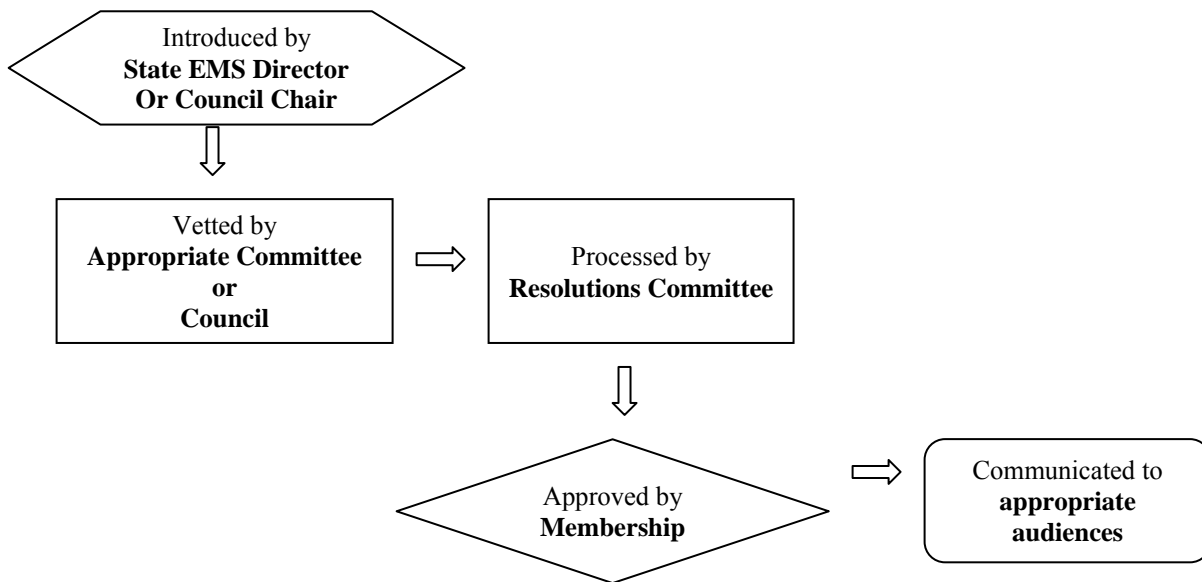
Gene Wikle (AZ)

Motions may be made by the same individuals (chairs and members) to direct the Association, its councils, officers, and/or staff to take an action. These may be submitted in advance through the Resolution Committee for consideration by the members before the business meeting, or they may simply be made during the course of the business meeting.

Process

For 2008, Shawn Rogers, Dia Gainor and Dan Manz will form the Resolutions Committee supported by Kevin McGinnis to prepare resolutions in advance of floor discussion during the Annual Business Meeting. The submission deadline is by 5:00 p.m. Wednesday so that the Committee can prepare them Thursday for presentation Friday. The resolutions will be projected real-time on a screen during the business meeting so that editing will occur as the audience watches.

Resolutions must be worked through an appropriate committee or council.



NASEMSO 2007 ANNUAL MEETING

Minneapolis Optional Outing Sign-up Form

Thursday, November 1, 2007

REGISTRATION DEADLINE: NOON ON TUESDAY, OCTOBER 30

Join your peers for a "spin on the town"! We will depart the hotel at 3:30 p.m. and return by 9:30 p.m. The per person cost includes admission to the museum, bus transportation and dinner; each table at the restaurant must settle its tab. *The registration deadline is noon on Tuesday, October 30, due to the restaurant's requirement that we provide our final number at that time.*

Narrated Bus Tour of the Twin Cities – with beverages.

Mill City Museum – through a multi-sensory, interactive journey, the museum chronicles Minneapolis' flour milling industry that dominated world flour production for roughly a half-century. Dubbed the best smelling museum in the world, the Flour Tower is an amazing eight floor trip through this historic mill. You can harness the river in the Water Lab and view a demonstration in the Baking Lab. The tour also includes "The Story of Minneapolis in 19 Minutes Flat".



Gasthof zur Gemutlichkeit – authentic German restaurant where great food and beer abound. Dinner will be served "family style" (platters) so you can taste a variety of food. Drink your beer from a boot or bring your own "lederhosen." For those who are having too much fun to leave at 9:00 p.m., re-group at Mario's Bar (downstairs from the restaurant) and return to the hotel by cab (at your own expense).

PLEASE COMPLETE AND RETURN TO NASEMSO WITH PAYMENT
REGISTRATION DEADLINE: NOON ON TUESDAY, OCTOBER 30

Via mail: 201 Park Washington Court, Falls Church, VA 22046

Via fax: 703/241-5603

Via email: info@nasemso.org

The \$45 per person fee covers bus transportation, city tour, Mill City Museum admission and dinner. Beverages at Gasthof zur Gemutlichkeit are Dutch Treat (pay for your beverages; each table will run and settle a tab).

____ # of participants @ \$45.00 per person **Method of Payment:** Check Credit Card

Charge to my credit card \$ _____ Card Type (circle one) VISA MasterCard AmEx

Card # _____ Expiration Date _____ V-code #* _____

Name on Card _____ Signature & Date _____

**VISA and MasterCard – 3 digit number on back of card; AmEx – 4 digit number on front of card.*

Your Name _____

State/Company/Organization _____