



**Domestic Preparedness  
Committee**

**Goals and Strategic Directions  
2012**



## Goals and Strategic Directions

The **Goal** of the Domestic Preparedness Committee of the National Association of State EMS Officials is committed to providing technical assistance for and representation of State EMS Directors regarding both natural as well as terrorist type incidents as it relates to planning, preparedness, response and recovery to include homeland security activities. The Domestic Preparedness Committee is committed to assure that EMS leadership has a “seat at the table” in these important initiatives as well as reviews and provides input into federal plans and documents.

The **Vision** of the Domestic Preparedness committee is to ensure effective preparedness activities by cooperating and collaborating with our response stakeholders and various local, state and federal agencies. NASEMSO will work hand-in-hand during a state declared disaster or domestic incident with their response stakeholders in order to keep members informed and to meet EMS demands of the incident.

***Leadership** refers to the role of state EMS offices as “lead agencies” for EMS as well as thoughtful leaders in public policy development. State EMS offices are looked to by the EMS community for guidance and approval, as well as regulation and licensure. NASEMSO works to support EMS officials nationwide in understanding and implementing processes that improve EMS practice and subsequent patient outcomes.*

The Domestic Preparedness Committee supports leadership under these principle goals:

- Conduct bimonthly Domestic Preparedness conference calls to keep members informed of the Domestic Preparedness Activities and continue to seek involvement of NASEMSO’s members on preparedness issues
- Assure that EMS has representation on federal and national preparedness initiatives
- During a state/national declared disaster or major incident, NASEMSO will through the Domestic Preparedness committee assist by keeping state EMS offices/territories informed with reliable and up to date information and work in conjunction with state emergency management agencies to coordinate federal emergency medical service (EMS) response assets.
- Continue to collaborate with FEMA leadership as it relates to the National Ambulance Contract
- Continue to work with state/territory EMS Offices both prior and during a declared state emergency to assure that they receive notification on EMS resources being deployed under the National Ambulance Contract.
- Provide technical assistance, necessary tools and information as well as resources in order that EMS workers are prepared with education, training, personal protective equipment and planning to support emergency response to evolving terrorist or national type incidents.

***Systems Development** refers to the role of state EMS offices in the development of effective systems of emergency medical care. The growing national awareness of the importance of coordinated systems of care places NASEMSO squarely in a leadership role, demonstrating the need for state offices to coordinate the disparate functions that support effective systems. Such functions include Emergency Medical Dispatch (EMS), communications systems; regional asset coordination in daily operations and in natural and man-made disasters; EMS data collection, analysis and reporting; and ongoing review and refinement of systems operations.*



The Domestic Preparedness Committee supports systems development under these principle goals:

- Provides a mechanism to inform State EMS Directors of activation and deployment of EMS resources by the National Ambulance contract and Emergency Management Assistances Compact (EMAC).
- Continue to test and revise the NASEMSO Activation Procedure
- Develop an After Action Report (AAR) after each involvement of NASEMSO during a state/national declared incident.
- Assures that the membership assists and provides support, as possible, to the effected state or territory for treatment and transport for patients during a response to a natural or terrorist event.
- Provide the necessary framework and tools for EMS to serve as a detection or early warning system for evolving bio-terrorism events.
- Continue fostering NASEMSO's relationship with FEMA to ensure a strong command structure at any major event between the National Ambulance Contract and EMAC EMS resources.

*Quality Improvement or "QI" is the process of continually reviewing, assessing and refining practices to improve outcomes. The steps of developing an effective cycle of collecting high quality data, reviewing it in proven multidisciplinary processes, identifying strategies to implement needed changes and communicating them to all stakeholders are the key to QI success, and to subsequently improving patient outcomes.*

The Domestic Preparedness Committee supports quality improvement under these principle goals:

- Initiate a call out procedure once notified by FEMA that the National Ambulance Contract is going to be activated
- Provide an AAR after each involvement of NASEMSO during state/territories declared incident.
- Provide EMS Stakeholders input into national and federal preparedness and response documents and initiatives.
- Review and revise the D.P. web site
- Continue to post "best practices" by states involved in a state-wide response

The Domestic Preparedness Committee's 2012 work plan will undertake strategies focused on the following issues:

- [Issue #1] – Provide technical assistance to states/territories regarding terrorism, planning, preparedness response, and recovery and homeland security initiatives. This assistance will include resource documents, surveys, and recommendations by federal agencies and information on what other states/territories are doing. All documents will be maintained on the DP web site.
- [Issue # 2] –Conduct a "no notice" communication drill testing NASEMSO's Activation Notification Procedure. Revise this procedure based on results of the drill.
- (Issue 3) Initiate a call out procedure to the membership when the National Ambulance contract is activated. This call out will provide both notification and updates to the members on a state/national declared disaster/incident. This will include supporting the Emergency Management Assistance Compact (EMAC) process and continue to partner with Federal Emergency Management Agency ( FEMA) to ensure a smooth deployment of EMS resources.



- [Issue # 3] – Provide an AAR after each “call out”. This AAR will be completed within 30 days of the incident and subsequently posted on the DP web site..
- [Issue # 4] – Provide representation, as requested, to participate on both federal and national committees as they relate to EMS preparedness activities. This representation will assure that EMS stakeholder has a voice on national issues, programs, and initiatives.
- [Issue # 5] – Review and coordinate comments on any national and federal documents/initiatives to assure that NASEMSO has input. Members will be given a timeframe to comment and staff will coordinate a response.
- [Issue #6] – Review and revise as well as continue to update NASEMSO’s website on current and draft reports/documents on planning, preparedness, response, recovery and homeland security initiatives.
- Issue # 7- Continue to identify additional international trips to discuss Homeland Security initiatives with EMS partners. Will work with a sponsor to provide part funding for an international trip.
- Issue # 8- Chairperson for DP committee will be the representative to the EMAC National Advisory committee.

DRAFT



## 2012 Workplan

### Goals, Objectives and Action Steps

**Goal:** [issue #1 ] Provide technical assistance to states/territories regarding terrorism, planning, preparedness response, and recovery and homeland security initiatives. This assistance will include resource documents, surveys, and recommendations by federal agencies and information on what other states/territories are doing. All documents will be maintained on the DP web site.

**Objective/Strategy:** [Objective #1]

NASEMSO will assure EMS representation on federal and national preparedness initiatives by not only commenting on national/federal documents but attend meetings where EMS needs representation. The D.P. committee will keep the NASEMSO membership informed on documents, initiatives and meetings.

Description of the objective and expected outcomes

Task	Responsibility	Due Date	Done	Budget
Conduct at least 4 D.P. committee conference calls	NASEMSO Staff and Chairperson			Conference call cost and NASEMSO staff cost
As new federal draft documents are sent out for comment, NASEMSO will provide comments	NASEMSO Staff and Chairperson	ongoing		There should only be NASEMSO staff cost
Resources and documents will be posted on DP web site	NASEMSO Staff	ongoing		There should only be NASEMSO staff cost
EMS will participate in the National Homeland Security Consortium meeting	NASEMSO Staff	ongoing		Travel cost for DP committee member and NASEMSO staff cost
NASEMSO will forward any draft documents/initiatives that relate to Domestic Preparedness to the DP committee for review and comment	Executive Committee	ongoing		There should only be NASEMSO staff cost
DP chair and staff will schedule meetings with response partners to keep EMS in the forefront	NASEMSO Staff and Chairperson	ongoing		unknown
Provide an AAR after each "call out" within 60 days of the event	NASEMSO Staff and Chairperson	ongoing		There should only be NASEMSO staff cost
NASEMSO will provide representation on Federal and National committees as it relates to domestic preparedness	NASEMSO staff or Chairperson	ongoing		Unknown



Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done
As new federal draft documents are sent out for comment, NASEMSO will provide comments													On going
Resources and documents will be posted on DP web site													On going
EMS will participate in the National Homeland Security Consortium meeting					X								On going
NASEMSO will forward any draft documents/initiatives that relate to Domestic Preparedness to the DP committee for review and comment													On going
DP chair and staff will schedule meetings with response partners to keep EMS in the forefront													On going
Conduct at least 4 D.P. committee conference calls		X			X					X		X	

- **Goal:** [Issue # 2] – Initiate a call out procedure to the membership when the National Ambulance contract is activated. This call out will provide both notification and updates to the members on a state/national declared disaster/incident. This will include supporting the Emergency Management Assistance Compact (EMAC) process and continue to partner with Federal Emergency Management Agency ( FEMA) to ensure a smooth activation of EMAC.
- **Issue 3:** Initiate a call out procedure to the membership when the National Ambulance contract is activated. This call out will provide both notification and updates to the members on a state/national declared disaster/incident. This will include supporting the Emergency Management Assistance Compact (EMAC) process and continue to partner with Federal Emergency Management Agency (FEMA) to ensure a smooth deployment of EMS resources.
- [Issue # 4] – Provide an AAR after each “call out”. This AAR will be completed within 30 days of the incident and subsequently posted on the DP web site.
- **Issue # 8-** Chairperson for DP committee will be the representative to the EMAC National Advisory committee.

**Objective/Strategy:** [Objective #2 #3#4 #8]

**Description of the objective and expected outcome,** Monitor disaster that becomes a major incident or the state declares a disaster;

Task	Responsibility	Due Date	Done	Budget



The NASEMSO will monitor any disaster that becomes a major incident or the state declares a disaster; subsequent to the declaration the, once notified by FEMA the NASEMSO will initiate the Activation of the National Ambulance Contract Notification Procedure. The DP staff and Chairperson will also work with the effected state to offer support and assistance with the assistance of other states in the region.	NASEMSO Staff and Chairperson	Ongoing	There should only be NASEMSO staff cost
The DP committee will provide technical assistance to the state EMS office who is requesting EMS resources thru EMAC or the national ambulance contract	NASEMSO Staff and Chairperson	Ongoing	There should only be NASEMSO staff cost
Chairperson for DP Committee will serve as the NASEMSO representative to the EMAC national advisory committee for NEMA.	Chairperson	Ongoing	No cost unless NEMA does not fully cover the cost
Once informed that the National Ambulance contract has been activated or EMS resources have been requested thru EMAC, the NASEMSO procedure for notification will be activated. Minutes of conference calls and updated information will be disseminated to NASEMSO membership	Executive Committee, Regional Chairpersons, Chairperson of DP committee and NASEMSO Staff.	Ongoing	The cost to activate a national conference call
An AAR will be developed post any NASEMSO activation or call out procedure within 30 days of the event.	NASEMSO Staff and Chairperson	Ongoing	Conference call cost and NASEMSO staff cost

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done
The NASEMSO will monitor any disaster that becomes a major incident or the state declares a disaster; subsequent to the declaration the DP chair will initiate a call to the effected region to inquire whether or not resources are needed. The DP staff will work with the effected state to offer assistance													On going
The DP committee will provide technical assistance to the state EMS office who is requesting medical resources thru EMAC or the national ambulance contract													On going
Chairperson for DP Committee will serve as the NASEMSO representative to			X						X				On going



the EMAC national advisory committee for NEMA.														
Once informed that the National Ambulance contract has been activated or EMS resources have been requested thru EMAC, the NASEMSO procedure for notification will be activated. Minutes of conference calls and updated information will be disseminated to NASEMSO membership.														On going
An AAR will be developed post any NASEMSO activation or call out procedure within 60 days of the event.														On going

- **Goal:** [Issue # 4] – Provide representation, as requested, to participate on both federal and national committees as they relate to EMS preparedness activities. This representation will assure that a EMS stakeholder has a voice on national issues, programs, and initiatives.
- [Issue # 5] – Review and coordinate comments on any national and federal documents/initiatives to assure that NASEMSO has input. Members will be given a timeframe to comment and staff will coordinate a response..
- [Issue #6] – Review and revise as well as continue to update NASEMSO’s website on current and draft reports/documents on planning, preparedness, response, recovery and homeland security initiatives.

**Objective/Strategy:** [Objective #4 #5 #6]

Description of the objective and expected outcome, Provide technical assistance to states/territories EMS offices.

Task	Responsibility	Due Date	Done	Budget
The DP committee will review and post resources on the DP web site to assist state EMS offices with preparedness and response activities	NASEMSO Staff and Chairperson	Ongoing		There should only be NASEMSO staff cost
The DP committee will communicate with CDC and other national agencies to assure that NASEMSO is current and available to all state/territory EMS offices.	NASEMSO Staff and Chairperson	Ongoing		There should only be NASEMSO staff cost
Review and coordinate comments on any national and federal documents/initiatives to assure that NASEMSO has input.	NASEMSO Staff and Chairperson	Ongoing		There could be travel cost



Provide representation, as requested, to participate on both federal and national committees as they relate to EMS preparedness activities.	NASEMSO Staff and Chairperson	Ongoing	There could be travel cost
Conduct a Domestic Preparedness Funding Survey	NASEMSO Staff and Chairperson	2012	There should only be NASEMSO staff cost

Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done
The DP committee will review and post resources on the DP web site to assist state EMS offices with preparedness and response activities	X	X	X	X	X	X	X	X	X	X	X	X	
The DP committee will communicate with CDC and other national agencies to identify recommended PPE for responders and assure this information is available to all state/territory EMS offices													On going
Review and coordinate comments on any national and federal documents/initiatives to assure that NASEMSO has input.													On going
Provide representation, as requested, to participate on both federal and national committees as they relate to EMS preparedness activities.													On going
Conduct a Domestic Preparedness Funding Survey			X										





**Parked Issues** – Numerous issues and strategies are on the council’s radar, but are currently parked due to various reasons – awaiting completion of dependant activities; currently no champions to assign this to; limited funding, etc.

As practical, these will be moved up into the 2011 workplan or carried into the next year.

**Goal:** [goal #1]

**Objective/Strategy:** [Objective #1]

Description of the objective and expected outcome, short description – no more than several sentences.

Task	Responsibility										Due Date	Done	Budget
Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	done

